



Village of Inverness

Freedom of Information Request

1400 Baldwin Road, Inverness, IL 60067
Phone: 847/358-7740 Fax: 847/358-8774
E-mail: foia@inverness-il.gov

Requester (please print): _____ **Date:** _____

Name: _____

Company Name (if applicable): _____

Address: _____

Phone: _____ Fax: _____

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Records Sought (please be as specific as possible, incl. address, dates/timeframe, type of records, etc.):

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Is this request for commercial purposes (selection required*)? Yes No

*If nothing is indicated we will assume this is a commercial request giving us 21 days to complete. Additionally, it is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. (5 ILCS 140/3.1 (c))

Signature of Requester

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